

**Teacher Elementary, Dual Language:** Ontario-Montclair School District seeks Teacher Elementary, Dual Language. Job site is located at 4825 Bandera Street, Montclair, CA 91763. The position requires a Bachelor's degree in Education or Master's Degree in Education or Communication field.

**Special Skills:**

- California Teaching Credential with Bilingual Authorization in Mandarin.
- Fluent in Mandarin.

**Job Duties:**

Responsible for teaching a dual-language immersion classroom environment that ensures learning & personal growth of every student. Providing an educational program for pupils in grades K-8, or a combination thereof, & assists in other school programs as assigned.

**Major Duties & Responsibilities:**

- Utilize & model academic written & spoken language in both Target Language & English in the classroom.
- Teach reading, language arts, social studies, mathematics, science, art, health, physical education, & music to pupils in a classroom, utilizing the District adopted materials & California State Content Standards & Frameworks.
- Instruct pupils in citizenship, basic communication skills, & other general elements of the course of study specified in state law & administrative regulations & procedures of the school district.
- Develop lesson plans & instructional materials & provide individualized & small group instruction in order to adapt the curriculum to the needs of each pupil.
- Collaborate in development, articulation, implementation & stewardship of a specific language & culture elementary program.
- Understand core purposes of the dual language immersion program & research behind the program's effectiveness.
- Work cooperatively with students & their parents who are culturally, racially & linguistically diverse.
- Translate lesson plans into learning experiences so-as-to best utilize the available time for instruction & actively engage students.
- Develop weekly lesson plans & supplementary material compatible with the basic instructional philosophy & curriculum of the District.
- Participate in curriculum development programs within the school of assignment and/or on a district level.
- Establish & maintain standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
- Evaluate pupils' academic & social growth, keep appropriate records, prepare progress reports, & communicate with parents on the individual pupil's progress.
- Identify pupil needs & cooperate with other professional staff members in assessing & helping pupils solve health, attitude, & learning problems.
- Create an effective environment for learning through functional & attractive displays, bulletin boards, & interest centers.
- Maintain professional competence through participation in in-service education activities provided by the district and/or self-selected professional growth activities.

- Participate cooperatively with principal or his designee to develop the system by which will be evaluated in conformance with the district's uniform guidelines for evaluation & assessment.
- Select & requisition books, instructional aids, & instructional supplies, & maintain required inventory records.
- Ensure comfortable room environment through control of heating, lighting, & ventilation to the extent possible.
- Supervise pupils in out-of-classroom activities during assigned working day.
- Share in sponsorship of student activities & participate in faculty committees.
- Administer group standardized tests in accordance with district testing program.
- May plan & coordinate the work of aides, teacher assistants & other paraprofessionals.
- Perform basic attendance accounting & business services as required.
- Participate in Family engagement meetings & events as appropriate (i.e. PTA, SSC, Advisory Groups, etc)
- Serve on bus duty, yard duty, & cafeteria duty as assigned.
- Attend faculty & curriculum meetings.
- Provide students with opportunity to participate in daily patriotic observance. Education Code 52720.
- Monitor classroom environment to ensure clean & safe conditions exist, notifying principal of any unclean or unsafe classroom condition.
- Monitor classroom activities making students responsible for putting materials, supplies, tools, etc., safely & neatly away at the end of class session.

IF INTERESTED, PLEASE E-MAIL RESUMES:

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